

A Crew. 4U.

HERE IS HOW TO JOIN THE TEAM

Please send the following information to us.

Curriculum Vitae: Send a CV for each camera operator or sound engineer you would like to be included as part of your application. This needs to include a dated work history. It's good to have a credit list but we need to have sufficient data in order to check that each camera operator has been employed in the capacity of a professional camera operator or sound engineer for a minimum of five years.

Reference: For each camera operator or sound engineer at least 3 references are needed. Please include full name, telephone number, e-mail address, and postal address for each referee. This information is needed so that

Showreel: Showreels are needed for each camera operator by way of a sample of the work they do. NB- We need to see showreels with sitdown interviews outdoor footage and GV material that display the camera operator's lighting and framing skills. Please also include some hand held work. Please ensure that the soundtrack is the original one wherever possible. Please send the showreel as DVD or VHS in the PAL format, or a link to a location where a high quality file can be downloaded online.

Your Equipment List: Please submit your equipment list demonstrating that you own at least one broadcast quality camera package.

Your Rates: Please submit your rates for a 2 person crew (camera and sound operators) with your standard camera (where applicable please state half day rates, Camera-Operator only rates, prices for different format, any other options we should understand). Please state the currency that you bill in. We quote to all our clients in Euros, Pounds Sterling or US Dollars depending on a number of criteria.

Detailed Information: – Please send us information corresponding to the 'your details' list on the next page

Please read, and sign the form to indicate that you understand and agree to be bound by our terms and conditions of business. You can view them here. <http://acrew4u.webs.com/>
We need an agreement signed by each freelancer.

NB -If applying for more than one person at a time, please send each person's details clearly identified to save on eventual confusion!

A Quick Application Checklist:

- ___ Curriculum Vitae,
- ___ 3 References,
- ___ Showreel or link to a downloadable form of video
- ___ Equipment list
- ___ Rate Information
- ___ Your agreement to our terms and conditions of business viewable at <http://acrew4u.webs.com/>

Please then send the materials to us at A Crew 4U and we'll let you know when it gets to us

email: newcrew@acrew4u.com (preferred if possible)

fax : +44 (0)870 112 38 97

post – Hattie Mountain
ScreenLondon
10 St Margarets
Hemel Hempstead
Herts HP1 3BZ, United Kingdom.

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**PLEASE SEND US THE DETAILED INFORMATION LISTED HERE AND
FAX THIS AGREEMENT TO US AT +44 870 112 38 97**

A – PLEASE SIGN THIS FORM AND FAX IT TO US AT +44 870 112 3897

B – PROFILE INFORMATION THAT WE NEED FROM YOU

We need the following information to Create Your 'Profile'

I- Curriculum Vitae: detailing your background, experience, and genres in which you specialise. For instance; Documentary, Sport, Corporate, etc.

II- Three professional references: with all contact details, telephone numbers and addresses so that they can be contacted and the references verified.

III- Your Equipment list: please list what the equipment you own is. Be sure to detail what is equipment is included with your part "standard package(s)" and clearly state what equipment clients must pay an additional Charge for .

IV- Your Rates: Please state half day (if applicable)daily/weekly rates

V – Your Definition of a Working Day and Rates: Please state whether your day is eight or ten hours, "portal to portal" or "on location," and what you charge per day for your services. Please state what (if any) sales taxes are due for a client within the European Union.

VI- Your Showreel: We need to see a sample of your work. DVD or a quality file for download online are the preferred option. If you send a VHS tape, please be sure it's PAL format so we can play it back.

Because clients sometimes request a sample of work prior to booking this is very useful to have. If you cannot provide a showreel, please send any examples of the work you have performed.

C- INFORMATION TO CONFIRM THAT YOU ARE A FREELANCER

We need at least three of the following-

Business Card/and or letterhead,

Proof of ownership of any equipment

Any Ad or flier for your services,

Listing in yellow pages,

Listing in any professional directory,

Certificate of business insurance

Your Taxpayer Identification Number on an official document

D- YOUR AGREEMENT TO OUR TERMS AND CONDITIONS OF BUSINESS

Please view them here <http://acrew4u.webs.com/>

E - YOUR SIGNATURE:

You Acknowledge that your relationship with ScreenLondon Services Ltd Trading as A Crew. 4U. is that of an independent freelance contractor, and that you alone are responsible for withholding your Local and National taxes and and Social Security payments that you are required to make by law.

Signature _____ Date _____

YOUR NAME

ADDRESS